

MISSION STATEMENT:

The Somerset County Public Library System provides:

- *public internet access*
- *materials and programs for reading, viewing and listening enjoyments*
- *materials and programs that excite the imagination*
- *information to resolve issues and answer questions*
- *classes and instruction to assist patrons develop their skills to search for, locate, evaluate, and effectively use information, AND*
- *comfortable and safe physical and virtual spaces*

**BOARD OF SOMERSET COUNTY LIBRARY TRUSTEES
REGULAR MEETING MINUTES**

**Wednesday, October 14, 2009; 4:00pm - 5:30pm
Princess Anne Library Branch**

Present: Board Members Deborah Parker, President; Peter Stanford, Vice President; Donnie Price, Treasurer; Kat Harting, John Samus; Geraldine Shelton, George Milbert, Jennifer Ranck, Director; Gabe Stuckey, Corbin Library Branch Manager; Jan Gorely, Administrative Assistant.

CALL MEETING TO ORDER

President Parker called the meeting to order at 4:05 PM.

CONSENT AGENDA

Approve minutes from the regular meeting of August 12, 2009.

Approve minutes from the special meeting of September 8, 2009.

Approve financial reports for the period from July 1, 2009 through August 2009.

Approve financial reports for the period from July 1, 2009 through September 2009.

President Parker asked for a motion to approve the consent agenda. Motion was made by Ms. Harting and seconded by Ms. Shelton, motion passed unanimously.

FISCAL REPORTS

Audit – Draft Copy

A draft copy of the Somerset County Library System Component Unit Financial Statements dated June 30, 2009 was passed out to all the Board members. Ms. Ranck asked that the Board members review the statements and let her know of any questions they may have concerning the statements. A formal presentation of the audit will be made by a representative from TGM at the December Board meeting.

FY 2010 Budget

Ms. Ranck discussed the revised FY 2010 budget taking into account the cuts that were made by the County. She also stated that there may be some more cuts coming from the State. We should know something by the end of the year.

Gifts

President Parker asked for a motion to accept a donation of \$50.00 in memory of Logan Widdowson from Bonnie Stone. Motion was made by Mr. Price and seconded by Mr. Stanford, motion passed unanimously.

President Parker asked for a motion to accept a donation of \$25.00 donation from Mr. & Mrs. Max Buettner, Jr. to the Corbin Library. Motion was made by Ms. Harting and seconded by Mr. Stanford, motion passed unanimously.

The mums in front of the Princess Anne Library are courtesy of How Sweet It Is Nursery in Eden. Ms. Pat Roper, our volunteer gardener, was responsible for procuring the donation.

LIBRARY ADMINISTRATOR'S REPORT: Jennifer Ranck

President Parker asked for a motion to accept the August and September written reports of the Director. Motion was made by Mr. Samus and seconded by Mr. Milbert, motion passed unanimously.

Branch Highlights

Ms. Donoway was absent so Ms. Ranck briefly touched on some of the highlights of the Princess Anne Branch. Circulation was up this August, reference questions increased, and there were programs for all age groups. Ms. Cottman attended a two day workshop, "Leading from Any Position" in September. Please see the Princess Anne report for more details. Ms. Ranck did mention that a visitor was so impressed with the customer service she received while she was being assisted by Ms. Lucille Hayward, that she gave \$20 to the library!

Mr. Stuckey reported that a family movie night was well attended, adult book discussions began in August and will continue through December, the second session of computer classes continue in October and November. Programs for all ages continue. Ms. Rentschler attended a two day workshop, "Leading from Any Position" in September. More details in the Corbin Library branch report.

Community Foundation Grant Update

Ms. Ranck reported that we have received a \$2,900 grant from the Community Foundation for the purchase of digital equipment for the Storytelling initiative.

Executive Session

At 4:25 PM, President Parker asked for a motion to adjourn to Executive Session to discuss the Princess Anne Space Reallocation Project and Crisfield Library Project. Mr. Price made the motion, seconded by Ms. Harting. Roll Call: Mr. Milbert, yes; Mr. Samus, yes; Ms. Parker, yes; Ms. Harting, yes; Mr. Price, yes; Ms. Shelton, yes; Mr. Stanford, yes.

At 5:50 PM, Mr. Price moved to leave executive session; Ms. Shelton seconded the motion. Roll Call: Mr. Milbert, yes; Mr. Samus, yes; Ms. Parker, yes; Ms. Harting, yes; Mr. Price, yes; Ms. Shelton, yes; Mr. Stanford, yes.

Mr. Price moved to adjourn, seconded by Ms. Harting. Motion passed unanimously.

Adjourned at 5:50 PM

Respectfully submitted,
Jan Gorely
Administrative Assistant