

MISSION STATEMENT:

The Somerset County Public Library System provides:

- *public internet access*
- *materials and programs for reading, viewing and listening enjoyments*
- *materials and programs that excite the imagination*
- *information to resolve issues and answer questions*
- *classes and instruction to assist patrons develop their skills to search for, locate, evaluate, and effectively use information, AND*
- *comfortable and safe physical and virtual spaces*

BOARD OF SOMERSET COUNTY LIBRARY TRUSTEES

REGULAR MEETING MINUTES

Wednesday, August 13, 2008 - 4:00 p.m.

Princess Anne Library Meeting Room

Present: Board Members Kat Harting, President; Jim Riley, Vice President; Donnie Price, Treasurer; J.D. Samus, Deb Parker, Geraldine Shelton, Jean Johnson, former Library Director; Rose Donoway, Princess Anne Branch Manager; Gabe Stuckey, Corbin Library Branch Manager, and Administrative Assistant Jan Gorely. Peter Stanford, was delayed.

CALL MEETING TO ORDER

The meeting was called to order at 4:08 by President Harting.

CONSENT AGENDA

Approve minutes from the special meeting of July 9, 2008

Approve minutes from the special meeting of August 6, 2008

President Harting asked for a motion to approve the consent agenda.

Mr. Price made the motion, seconded by Ms. Parker, motion passed unanimously.

At the suggestion of the Administrative Assistant, the approval of the financial reports for the period ending June 30, 2008 and the final budget for FY 2008/2009 was excluded from the Consent Agenda pending the completion of the on-going audit.

DIRECTOR SEARCH COMMITTEE REPORT

Ms. Parker reported on the findings of the Director Search Committee. She stated that the Committee received proposals from June Garcia and The Singer Group. Ms. Garcia's bid was considerably lower than the Singer Group's bid and it appears to be more inclusive. It followed the search and selection process to the end without any additional expenses. Ms. Garcia will also be helping with the transition process for the new Director. On the other hand, the Singer Group's proposal left the impression that there

could be more charges at the end of the selection process and more work would be required by the Library. Ms. Parker stated that she had called the head of the Cromaine Library in Michigan (which is a library system similar in size to the Somerset County Library System). Ms. Garcia did a similar search for them and they were very happy with her and the results of her work. Ms. Garcia was formerly President of the Public Librarians' Association and is acquainted with many professionals in the field. Ms. Harting stated that they anticipate two trips to Somerset County for Ms. Garcia.

Ms. Parker made the motion to retain June Garcia for executive search services, seconded by Ms. Shelton, motion passed unanimously.

President Harting requested that the Board give their approval to authorize her to sign the contract with Ms. Garcia.

Motion made by Mr. Samus, seconded by Mr. Price, motion passed unanimously.

Ms. Garcia will be coming to Somerset County on Monday and Tuesday, August 18 and 19 to meet with Library staff. She will attend a special meeting on Monday at 4:00 PM to meet with the Board of Trustees.

Ms. Parker has invited the Board of Trustees and senior staff to dinner at the Somerset House to meet with Ms. Garcia after the meeting.

President Harting asked for a motion to appoint Jean Johnson as Interim Director effective August 13, 2008.

Motion made by Ms. Parker, seconded by Mr. Price, motion passed unanimously.

The Board welcomed Ms. Johnson back and thanked her for stepping in to help out.

Ms. Gorely asked on what terms will Ms. Johnson be hired, i.e. employee or contract employee. Ms. Harting asked Ms. Gorely to point out the benefits of each and Ms. Gorely stated that it was up to the Board to determine what would be best for the Library. Ms. Johnson and the Board will make a decision at the special meeting on Monday. Ms. Harting stated that the decision will ultimately be based on what's best for the Library.

Ms. Harting asked for a motion to enter executive session to discuss the acquisition of property (4:30 pm).

Before the motion was made, it was discussed if Ms. Johnson should remain in executive session. It was decided that her previous experiences would be a help to the Board and she was invited to stay in the executive session.

Motion made by Mr. Riley, seconded by Ms. Shelton. (ROLL CALL) Mr. Riley – yes, Ms. Parker – yes, Mr. Price – yes, Mr. Samus – yes, Ms. Shelton - yes.

(Some time during the executive session Mr. Stanford joined the group)

SITE SELECTION COMMITTEE REPORT

Mr. Samus made the motion to resume regular session, seconded by Mr. Stanford.

(ROLL CALL) Mr. Riley – yes, Ms. Parker – yes, Mr. Price – yes, Mr. Samus – yes, Ms. Shelton – yes, Mr. Stanford - yes.

Meeting was adjourned at 5:15 pm.

Respectfully submitted,

Jan Gorely
Administrative Assistant