

MISSION STATEMENT

The Somerset County Library System promotes learning by providing materials, services, and access to the information that enrich our community and excite the imagination.

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BOARD OF SOMERSET COUNTY LIBRARY TRUSTEES REGULAR MEETING MINUTES

**Wednesday, June 12, 2013; 4:00 – 5:30 p.m.
Princess Anne Library**

Present: Board Members: Deb Parker, President; Donnie Price, Treasurer; Chris Boyer, George Milbert, Tom Brice, John Samus, Board Advisors: Jaqueta Hytche Simms, Kirkland Hall; Jennifer Ranck, Library Director; Gabe Stuckey, Corbin Library Branch Manager; Jan Gorely, Administrative Assistant; Frank Snyder, Nason. Absent: Board Member: Peter Stanford, Vice President; Board Advisor: Leslie Rock, and Rose Donoway, Princess Anne Branch Manager.

President Parker called the meeting to order at 3:58 p.m.

Crisfield Library Update

Mr. Snyder presented an update on the construction. There is \$3.5 million to begin the shell of the building. Mr. Snyder recommended getting bids for the construction now so that cost numbers can be locked in for 12 months. The bids should come in within four to six weeks and cost numbers would be known a couple weeks after that. Groundbreaking could happen in August or September.

President Parker asked how much will need to be raised after the grants and state funding. The goal of the campaign is to raise \$600,000. This would be mainly for materials, staffing, and operating costs.

Ms. Ranck stated that Somerset County has written a letter of intent of \$180,000 to match the \$1.6 million state grant. The American Legion in Crisfield donated \$10,000 toward the new library.

Ms. Ranck reported that library steering committee members plan to attend several upcoming events to publicize the library project, share pictures, and update the community on the timeline. She also mentioned that a couple more grants have been submitted and follow up contacts have and are being made to the outstanding grants.

President Parker reminded the board members of their responsibility in raising/soliciting funds for the new library.

It was suggested that perhaps a board committee of two to three people be formed as the project gets farther along.

Mr. Snyder left the meeting at 4:15 p.m.

CONSENT AGENDA

Mr. Samus made the motion to approve the minutes from the regular meeting of April 10, 2013, Mr. Milbert seconded, and the minutes from the April 10, 2013 regular board meeting were approved.

Ms. Boyer made the motion to approve the financial reports for the period from July 1, 2012 through April 2013 and July 1, 2012 through May 2013, Mr. Price seconded, and the financial reports were approved.

FINANCIAL REPORT

Ms. Ranck stated that the budget letter has not been received from the county. When the letter is received, it will be e-mailed to the board members and approved at the board meeting in August.

Ms. Ranck stated that the increase in health insurance was six percent. Ten percent had been budgeted for so the remainder will be applied to materials.

LIBRARY ADMINISTRATOR'S REPORT:

iPad Project

Ms. Ranck stated that the library has partnered with Eastern Shore Regional Library to have an iPad placed in the Princess and Crisfield Libraries. The iPads will have applications for children to use. They will only be allowed to be used inside the library.

Summer Reading 2013

Ms. Ranck mentioned that Summer Reading Program guides have been distributed to the schools up to grade 6. There are also copies in the library branches.

Branch Highlights

Princess Anne

Ms. Ranck mentioned several programs that have happened at the Princess Anne Library. These include "Make Your Own Ice Cream" and a forensics expert coming to the library. Ms. Ranck stated that Summer Reading displays have been put up in the library. New copier machines have been put in both the Princess Anne and Crisfield Libraries.

Crisfield

Mr. Stuckey stated that five attended the *Snow Flower and the Secret Fan* book discussion. He mentioned that five attended the Screen Painting program. The next book discussion will be June 13 on the book *Sarah's Key*. There will be a teen ice cream party and movie on June 21 to kickoff the Summer Reading Program.

Somerset Early Learning Advisory Committee

Ms. Ranck represented the library at Woodson Elementary School's Early Literacy program in May. Ms. Ranck has applied for a grant from Target for an early learning program.

Other Business

Ms. Ranck met with U.S. Senator Mikulski's aide about the possibility of federal grants for the new Crisfield Library project.

A motion to adjourn was made by Mr. Milbert, seconded by Mr. Samus, and the board meeting adjourned at 4:32 p.m.

Respectfully submitted,
Gabriel J. Stuckey
Corbin Memorial Library Branch Manager