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The Somerset County Library System promotes learning by providing materials, services, and access to information that enrich our community and excite the imagination.

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BOARD OF SOMERSET COUNTY LIBRARY TRUSTEES

SPECIAL MEETING MINUTES

Wednesday, November 6, 2013; 4:00 p.m.

Princess Anne Library

Present: Deborah Parker, President;; John Samus; George Milbert; Chris Boyer; Tom Brice; Linda Riggin, Board Advisor; Tom Hehman, Interim Director, Jan Gorely, Administrative Assistant; Donnie Price, Treasurer arrived at 4:20 p.m., Absent: Peter Stanford, Vice President

CALL MEETING TO ORDER:

President Parker called the meeting to order at 4:00 PM.

Crisfield Library Update

Mr. Hehman shared with the group information concerning the bids coming in higher than expected for the Crisfield project. There was a great deal of discussion on where changes could be made to bring the costs down to come within the projected budget. Mr. Samus made a motion to table the decision on the redesign of the building until next meeting. Mr. Milbert seconded the motion, Ms. Parker – yes; Ms. Boyer – yes; Mr. Milbert – yes; Mr. Samus – yes; Mr. Price – abstained.

Miller Branch Library, Howard County

Mr. Milbert visited the new Miller Branch Library in Howard County and presented a slide show to the group. He showed some of the innovated features that were used in this new construction. Although their budget was much higher than what we would be dealing with, there were some great ideas used in this new library that we could perhaps use in a smaller version for the Crisfield Library.

Library Director Candidates

Ms. Parker gave out folders with information concerning the three finalists for the library director position. Each board member was asked to review their cover letters and resumes as well as the list of potential questions for the candidates. She then asked for volunteers to drive the candidates to the public meeting in Crisfield on Thursday night and around the county and to the branches on Friday. A schedule was set up for each candidate. The staff will be meeting with the candidates on Friday at various times in Princess Anne and in Crisfield. The Board will be doing their final interviews on Saturday.

Fundraising – Linda Riggin

Ms. Riggin gave a brief update of where we now stand in our fundraising efforts for the Crisfield Library. She and her committee are working with Spicer Bell in trying to determine grant possibilities. She asked that she be given a budget to pay for items such as stamps, letterhead, etc.

Ms. Parker asked for a motion to go into executive session. Motion was made by Mr. Brice; seconded by Mr. Milbert. Roll call: Mr. Milbert – yes, Ms. Parker – yes, Mr. Samus – yes, Ms. Boyer – yes; Mr. Brice – yes; Mr. Price - yes.

Mr. Samus made a motion to come out of executive session; Mr. Milbert seconded. Roll call: Mr. Milbert – yes, Ms. Parker – yes, Mr. Samus – yes, Ms. Boyer – yes; Mr. Brice – yes; Mr. Price - yes.

Adjourn at 6:17 p.m.

Respectfully submitted,
Jan Gorely
Administrative Assistant